

# GOVERNOR'S OFFICE OF ELECTRONIC HEALTH INFORMATION

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**Cabinet for Health and Family Services  
Governor's Office of Electronic Health Information  
Information Technology Policies**

**Category: 11 000.000**

**Category Title: GOEHI OBLIGATIONS**

**000.000 Policy Title: Offsite Access to KHIE Files**

**Policy: Offsite Access to KHIE Files:**

1. Access to KHIE by GOEHI and KHIE employees and contractors will be limited to access with CHFS owned computers only.
2. Any employee or contractor requiring access to the KHIE, other than at their designated CHFS worksite, will be required to be granted such access by the KHIE Project Manager or the GOEHI Executive Director.

**Scope:** This policy applies to all GOEHI and KHIE employees and contractors, including all persons providing contractor services.

**Policy/Procedure Maintenance Responsibility:** The Governor's Office of Electronic Health Information is responsible for the maintenance of this policy.

**Exceptions:** There are no exceptions to this policy.

**Review Cycle:** Bi-Annual

**Timeline:**

Revision Date:

Review Date:

Effective Date: